

Wabash Carnegie Public Library Board of Trustees

Meeting of Tuesday, January 21, 2025

5:30 p.m.

Wabash Carnegie Public Library Community Room

188 W Hill Street, Wabash, IN 46992

Wabash Carnegie Public Library Board of Trustees met in a special finance committee session at 5:30 PM on Tuesday, January 21, 2025 for the Board of Finance Meeting. The Board met in regular session at 5:30 PM. These meetings were held at the Wabash Carnegie Public Library, 188 W. Hill Street, Wabash, IN, 46992. Notice was posted of these meetings pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Bill Benysh, presiding; Rhonda Hipskind, Jeff Knee, Susan Baker, Jim Widner and Mary Jo McClelland. Charles Miller was absent with notice. Director Jon Gaskill was also present.

CALL TO ORDER- Board Finance Meeting

Bill Benysh called the Board Finance meeting to order at 5:30 PM. The board reviewed the investments and balances of WCPL accounts with Business Manager Amy Wendt. Trustees approved the report and the meeting was closed.

Action: Rhonda Hipskind moved to accept the report as written and adjourn, Susan Baker seconded. Motion carried. Meeting was adjourned at 5:35 PM.

CALL TO ORDER- Regular Board Meeting

Bill Benysh called the regular board of trustees meeting to order at 5:35 PM.

CONSENSUS AGENDA

Action: Susan Baker moved and Rhonda Hipskind seconded the motion to accept the consensus agenda. Motion carried.

PRESIDENT'S REPORT

Bill Benysh discussed the Director evaluation procedure with the trustees coming in February and a yearly evaluation in the fall.

COMMITTEE REPORT

Mary Jo McClelland discussed Parks Department business- they plan to fix the slide at the community pool to bring it up to code. They are also transitioning tennis courts to pickleball courts, resurfacing courts and adding additional new courts.

OLD BUSINESS

Review and Approve updated WCPL Internet & Computer Use Policy

Action: Rhonda Hipskind moved and Susan Baker seconded to approve the WCPL Internet and Computer Use Policy. Motion carried.

Review and Approve updated WCPL Emergency Contingency Plan

Action: Jeff Knee moved to table the plan to seek more feedback from Wabash City Schools Resource Officer Hipskind and the Wabash Emergency Management Agency. Susan seconded. Motion carried.

Creation of Community Outreach and Communications Manager Position

Jon discussed the creation of a new manager position which combines two responsibilities which Rachel Castle is currently maintaining, community outreach and library communications with a manager's salary of \$41,000.

Action: Rhonda Hipskind moved, Mary Jo McClelland seconded. Motion carried.

NEW BUSINESS

Request to approve proposed consultant for WCPL Strategic Plan 2025-2030

There was much discussion about the six proposed consultants for WCPL's updated strategic plan. Ultimately, the board landed on the recommended Rethinking Libraries proposal with components to be determined at the discretion of the library director, building on the previous WCPL strategic plan 2019-2024.

Action: Rhonda Hipskind moved, Jeff Knee seconded. Motion carried.

Request to approve Audio/Video quote for updates to WCPL Community Room and BettieB Wimberly Children's Programming Space

The board approved a quote from Sound Vision for \$18,460.

Action: Rhonda Hipskind moved. Susan Baker seconded. Motion carried.

Request to contract with FacilitySight for space usage cameras

This discussion was tabled to the next meeting with a request for a presentation by FacilitySight to explain their product during the February meeting.

Action: Susan Baker moved. Mary Jo McClelland seconded. Motion carried.

DIRECTOR'S REPORT

The Director updated the board from the report with thanks for support. The next board meeting takes place on Tuesday, February 18th at 5:30 PM in the Community Room at WCPL.

GOOD OF THE ORDER

Trustees made a few comments for the good of the order.

Mary Jo McClelland mentioned that she would like for the library to be involved in the Community Baby Shower on Saturday, April 19th hosted by Tobacco Free Wabash County at the Honeywell Center, and anytime there is a community event, that the library should be involved in some way. She also noted that she would be unable to attend the board meeting in February.

Susan requested a staff member meet and greet at board meetings moving forward.

Jim requested the library be involved in some way, including financially as a sponsor, with the Imagination Library in collaboration with the Wabash County United Fund.

ADJOURNMENT

The meeting adjourned at 7:35 PM

Action: Bill Benysh adjourned the meeting at 7:35 PM

Board of Trustees, Minutes, January 21, 2025

Presented to the Wabash Carnegie Public Library Board of Trustees, read in full and adopted on February 18, 2025.

Wm Berger
Chas Miller

[Signature]
Rhonda Hipsland

Susan A Baker

[Signature]

ATTEST

Susan A Baker
Secretary, Library Board of Trustees