

Wabash Carnegie Public Library Board of Trustees

Meeting of Tuesday, March 18, 2025

5:30 p.m.

Wabash Carnegie Public Library Community Room

188 W Hill Street, Wabash, IN 46992

Wabash Carnegie Public Library Board of Trustees met Tuesday, March 18, 2025 in regular session at 5:30 PM in the Community Room. This meeting was held at the Wabash Carnegie Public Library, 188 W. Hill Street, Wabash, IN, 46992. Notice was posted of these meetings pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Bill Benysh, presiding; Rhonda Hipskind, Jeff Knee, Susan Baker and Mary Jo McClelland. Jim Widner and Charles Miller were absent with notice. Director Jon Gaskill was also present.

CALL TO ORDER- Regular Board Meeting

Bill Benysh called the regular board of trustees meeting to order at 5:32 PM.

CONSENSUS AGENDA

Action: Jeff Knee moved and Rhonda Hipskind seconded the motion to accept the consensus agenda. Motion carried.

PRESIDENT'S REPORT

Bill Benysh expressed thanks for assistance with the Director evaluation- he will share the results with Trustees presently, and the board will perform a regular, yearly evaluation in the fall.

COMMITTEE REPORT

Mary Jo McClelland discussed Parks Department business- discussion about the plan to fix the slide at the community pool, as well as the tennis courts to pickleball courts project and rerouting the river walk trail to avoid flooding the river experiences.

OLD BUSINESS

Review & Approve Updated Internal Control- Printing & Faxing Charges

Action: Rhonda Hipskind moved and Susan Baker seconded to approve the *WCPL Public Copying, Printing, Scanning and Fax Policy*. Motion carried.

Review and Approve updated Internal Control- Capital Assets Policy & Procedure

Action: Rhonda Hipskind moved and Mary Jo McClelland seconded to approve the *WCPL Capital Assets Policy and Procedure*. Motion carried.

NEW BUSINESS

Required increase of Non-Resident fee to \$118

According to the 2024 Annual Library Report required by the state, our new non-resident fee is to increase to \$118.

Action: Rhonda Hipskind moved, Susan Baker seconded. Motion carried.

Proposal of WCPL Asset Valuation and Appraisal

WCPL will contract UVI (Understanding Valuations for Insurance) to perform an evaluation of our assets- building and furniture for a total of \$2,660.

Action: Mary Jo McClelland moved. Rhonda Hipskind seconded. Motion carried.

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Proposal for exterior lighting update from Energy Harness

WCPL will Energy Harness to update exterior lighting including can lights off of Hill Street entrance, Green lamppost bulb replacement with LED, and lighting for emergency stairwell area to the north as well as lights on the East side of the building to illuminate the new landscaping.

Action: Mary Jo McClelland moved. Rhonda Hipskind seconded. Motion carried.

Request to create ea full-time Adult Services position

WCPL will modify the staffing structure slightly to create a full-time Adult Services Assistant position.

Action: Rhonda Hipskind moved. Mary Jo McClelland seconded. Motion carried.

DIRECTOR'S REPORT

The Director updated the board from the report with thanks for support. The next board meeting takes place on Tuesday, April 15th at 5:30 PM in the Community Room at WCPL.

GOOD OF THE ORDER

Trustees made a few comments for the good of the order.

ADJOURNMENT

Susan Baker moved and Rhonda Hipskind seconded. Motion carried.

Action: Bill Benysh adjourned the meeting at 6:45 PM

Board of Trustees, Minutes, March 18, 2025

Presented to the Wabash Carnegie Public Library Board of Trustees, read in full and adopted on April 15, 2025.

Bill Benysh

John Z...

Rhonda Hipskind

Chris Miller

Mary Jo McClelland

Jan K. ...

Susan L Baker

ATTEST

Susan L Baker

Secretary, Library Board of Trustees