

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 p.m. on Tuesday, June 19th, 2018 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Board members: Jeff Knee, Bill Benysh, Susan L. Baker, Charles Miller, and Mary Jo McClelland. Absent: Liz Hobbs and Josh Petruniw. Also present were Ware Wimberly, Executive Director, and Joe Rayl, Information Services Manager, and Sara Peter Peterson, Consultant.

CALL TO ORDER

Jeff Knee opened the meeting at 5:30 p.m.

CENSENSUS AGENDA

The Consensus agenda was presented.

Approval of May 15th, 2018 minutes

Financial Report – some questions on Hoopla, T-mobile costs.

May (2018) Payroll

June Claims

Action: It was moved by Susan L. Baker and seconded by Mary Jo McClelland to accept the agenda. Motion passed.

PRESIDENT'S REPORT

No report.

NEW BUSINESS

Transfer monies from Operating to LIRF per 2018 Budget

As in previous years, there is a need per the budget to transfer \$90,000 from Operating to L.I.R.F as part of the 2017 budget. In the past, the library has transferred half of the budgeted amount

halfway through the year. Thus, it is recommended to transfer \$45,000 with plans to transfer the other half in November, 2018.

Action: It was moved by Susan L. Baker and seconded by Bill Benysh to approve. Motion passed.

DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE

Email migration

Discussed moving internal email from server to cloud based. Discussed pros of moving, updating software. Trustees would like a quote on email migration from BIT computers for comparison purposes.

RB Digital

Due to only 5 Trustees present and with time remaining needed to talk with Sara Peterson, the Board asked to move that to the July meeting.

Wall Completed

Wall repair was completed and done well. Protechs, Inc. gave impression of the final invoice being less than what originally quoted that did not occur. Ware has some concerns per the final invoice. After discussion, it was consensus to proceed to put most recent invoice as part of the claims for the July Board meeting.

Summer Reading Programs

Trustees commended upon the summer reading activities going on in the library.

CDs

The CD (was at Beacon Credit Union) that just matured in May has been diversified into a new CD at Crossroads Bank and a new CD at First Merchants Bank.

Peru Public Library

Ware discussed Peru Public Library's recent pilot program with the Miami County government which resulted in 1,000 Miami county resident cards getting non-resident library cards utilizing a

specific Miami County government fund. Ware talked to the Peru Public Library Director about the program very recently. Trustees discussed the pros and cons of this along with perhaps being only 1-year, but it seems worth following up on.

Wells Fargo Bank Branch Sold

Wabash Carnegie Public Library banks with Wells Fargo which has just announced it is selling all of its branches to another bank called Flagstar Bank based in Michigan. Ware will keep Trustees updated.

OTHER

SESSION WITH SARA PETERSON

Trustees met with Sara Peterson. Sara and the Board talked about the process about to embark on. Sara talked a bit about meeting some staff members this afternoon and that a lot of very good ideas were shared. Sara, Trustees, and Ware brainstormed who were major community institutions or individuals who 1) could have potential major influence on the library and 2) significant stakeholders in the community along with staff and present patrons where it would be beneficial to have feedback on the library's role in the Wabash community.

Close to 20 institutions or offices were identified as having possible influence on us whether from a financial, competition, or potential influencer perspective for the library. Because of our unique situation as a taxing unit with no financial ties to any other governmental agencies, it seems at times that the influence is not overt but these organizations or offices do have subtle influences on major decisions the library makes. The institutions/offices identified were as follows:

Mayor's Office

City Council

County Council/Commissioners

School Boards

Honeywell Foundation

Wabash County Historical Museum

Wabash Marketplace

Grow Wabash Inc.

Prominent families (Fords, Beauchamps, etc.)

Wabash Historical District

Winchester Senior Center/Living Well in Wabash, IN

Visit Wabash County

North Manchester Public Library and Roann Paw Paw Township Public Library

Trustees, Ware, and Sara identified individuals with these organizations or entities that might have significant influence and who the library might want to get feedback from. Individuals identified were as follows with no particular order of importance:

Jason Callahan (*Wabash City Schools Superintendent*)

Mayor Scott Long (*City of Wabash*)

Mike Keaffaber (*MSD of Wabash County Superintendent*)

Eric Schoening (*Wabash City Council and library neighbor*)

Mitch Figert (*Wabash City Council and Wabash County Historical Museum*)

Tod Minnich (*Honeywell Foundation President/CEO*)

Parker Beauchamp and Ford brothers (*influencial families in community*)

Steve Downs (*Wabash Marketplace and prominent town lawyer*)

Christine Flohr (*Visit Wabash County*)

Beverly Ferry (*Living Well in Wabash County, Inc.*)

Keith Gillenwater (*Grow Wabash County*)

Clint Kugler (*Wabash County YMCA*)

In reviewing these names, it was consensus that Sara would be in contact with 10 of these stakeholders and get some feedback on the library from them. The 10 agreed upon were Jason Callahan, Mike Keaffaber, Mayor Scott Long, Mitch Figert, Eric Schoening, Tod Minnich, and Clint Kugler, Steve Downs, and Christine Flohr.

Along with continued conversations with staff, it was discussed about how to get further feedback. Sara is going to work with Ware and other team members on forming some surveys to get some feedback into July. There was some discussion on the parameters of a survey(s) which Ware and Sara will further hash out.

In terms of next meeting per the Board, it was decided for Sara and Trustees to have a meeting the first week of August due to scheduling challenges in July. Sara and Ware will continue to work on gathering data and feedback for the remainder of June and July.

ADJOURNMENT

Action: It was moved by Charles Miller and seconded by Bill Benysh to adjourn the meeting at 7:45 p.m. Motion passed.

Respectfully Submitted,

Joe Rayl, Information Services Manager

&

Ware W. Wimberly III, Director