

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

Emergency Meeting of Thursday, March 19th, 2020

*March 17th meeting cancelled due to Coronavirus

6:00 p.m. Library Program Room

***The lower entrance and Program Room will be open to general public starting for the duration of the Board meeting. Remainder of library building will be closed the general public. Only Board meeting matters will be discussed. No regular library services during the time.**

The Board of Trustees of the Wabash Carnegie Public Library met in emergency meeting at 6:00 p.m. in the Library Program Room session on Thursday, March 19th, 2020. Notice was posted of this meeting pursuant to State of Indiana Executive Order 20-04.

Members present were Jeff Knee, presiding; Charles Miller; Bill Benysh; Jim Widner; Kipp Cantrell; and Mary Jo McClelland. Excused: Susan L. Baker. Also present was Ware Wimberly, Executive Director.

NEW BUSINESS

Coronavirus Pandemic

Trustees discussed the emergency decision by Ware W. Wimberly, Executive Director, to close the library to the public due to the health guidelines being issued by the State of Indiana and federal guidelines. Events are changing very quickly and Trustees discussed the possibility of staff working from home if that is a needed option. If working from home, Trustees discussed needing to know what projects staff could work on from home. In a very difficult and uncertain period, it might provide some really neat opportunities for staff from a learning and professional development. Trustees wanted a chance to talk with staff before starting that option. 3 Trustees are planning on meeting with staff on Monday 23rd at 2:00 p.m.

Ware had picked the 23rd to re-open. Due to the rising health concerns with the coronavirus pandemic, it was agreed that re-opening to the public should be moved back. It was recommended to move the re-opening date back to the 13th to align with schools. It was agreed to move the re-opening date to April 13th but the Board would meet again on April 7th, 2020 to re-asses this depending on public health guidelines and concerns. Trustees talked about perhaps some options if possible with limited public access too.

Action: The above re-opening plan was moved by Bill Bensyh and seconded by Charles Miller. Motion passed.

If staff are allowed to work from home, Trustees discussed working options with staff related to pay. It was decided with part-time to give option of coming to the building being paid or option of staying home and not be paid. General agreement to have Student Assistants to stay home but not get paid.

Action: it was moved the above action by Bill Benysh and seconded by Mary Jo McClelland to approve. Motion approved

CONSENSUS AGENDA

2. CONSENSUS AGENDA

- a. Approval of February 18th, 2020 Meeting Minutes
- b. Financial Report
- c. February Payroll
- d. March Claims

Action: It was moved by Mary Jo McClelland to approve the CONSENSUS AGENDA and seconded by Jim Widner. Motion Passed

OLD BUSINESS

Capital Assets Policy

Due to the rapid developing concerns with the coronavirus, it was decided to table the Capital Assets Policy at this time.

Action: Bill Benysh moved to table the Capital Assets Policy and seconded by Kipp Cantrell.

Adjournment

Action: It was moved by Mary Jo McClelland and seconded by Jeff Knee to adjourn the meeting at 7:00 p.m.

Respectfully Submitted:

Ware W. Wimberly, Executive Director