

## **Wabash Carnegie Public Library 3D Printing Policy**

In order to support the Wabash Carnegie Public Library ("WCPL") mission of meeting our community's cultural, educational, informational, and life-long learning needs, our library now offers 3D printing as a part of our makerspace.

WCPL makes 3D printing available to members of the public for creating three-dimensional objects in plastic using a design that is uploaded from a digital computer file.

WCPL's 3D printer may be used only for lawful purposes. The printer may not be used to create weapons or materials that:

- Are prohibited by local, state, or federal law.
- Are unsafe, harmful, dangerous, or which pose an immediate threat to the well-being of others.
- Are obscene or inappropriate for the library environment.
- In violation of another person's intellectual property rights. For example, the printer will not be used to reproduce objects that are subject to copyright, patent, or trademark protection.

### **Who can use WCPL's 3D printer:**

Members of the public that have attended a one-on-one 3D printer training session with the Information Services Manager.

In consistency with the general rules of the makerspace, members of the public that are 15 years of age or older can use the 3D printer unsupervised, but only after completion of training.

Those that are 14 years of age or younger must be accompanied by a parent or legal guardian who has been trained to use the 3D printing technology by the Information Services Manager.

A list of trained members of the public will be maintained and shared to library staff by the Information Services Manager.

### **When can 3D printer be used:**

The 3D printer can be used during the makerspace's open hours:

9am – 7:30p Monday through Thursday

9am – 4:30p Friday & Saturday

Reservations must be made in advance to use the 3D printer. To schedule time for 3D printing, contact library staff via phone, email, or walk-in.

Phone: 260-563-2972

Email: [general@wabash.lib.in.us](mailto:general@wabash.lib.in.us)

### **Cost of 3D printing:**

Currently WCPL does not charge a cost for 3D printing, but this feature of the policy is subject to change and can be re-assessed at any time. Any changes will be written here in the policy as well as physically posted in the makerspace.

### **Contact:**

For questions about 3D printing at WCPL, contact the Information Services Manager at 260-563-2972 or [ism@wabash.lib.in.us](mailto:ism@wabash.lib.in.us)

*Approved on: 01-15-2019*