

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting of Tuesday September 18, 2018

The Board of Trustees of the Wabash Carnegie Public Library met in session at 5:46 p.m. on Tuesday, September 18, 2018 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were, Jeff Knee presiding; Charles Miller; Susan Baker; and James Widner. Billy Benysh, Liz Hobbs, and Mary Jo McClelland were excused. Also present was Ware Wimberly, Executive Director.

CALL TO ORDER

Jeff Knee opened the meeting at 5:46 p.m.

CENSUS AGENDA

Approval of August 14th, 2018 Minutes
Financial Report
August Payroll
September Claims

Action: It was moved by Charles Miller and seconded by Jim Widner to accept the agenda. Motion passed.

The Board's meeting/presentation with Sara Peterson, consultant is to be rescheduled due to only a quorum of Trustees for the meeting.

COMMITTEE REPORT

No report.

PRESIDENT'S REPORT

No report

DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE

Board Minutes

Joe Rayl that he can no longer take the Minutes due to family obligations on Tuesday evenings now. Joe had been doing a very good job and am sorry he is not available. Ware will look to have someone else by October's meeting.

Donations in Memory of Martin Josef Duffey

The family of Martin Josef graciously designated the library as the preferred memorial in honor of Martin. Over \$1,200 has been given. Of the amount, David Vanderpool and Kathleen Duffey (Martin's sister) gave \$420 to be used to purchase a charging station in memory of Martin for library users upstairs. The charging station would be available for library users to re-charge smartphones, tablets, and other electronic devices. We thank the Duffey family very much!

Harry Potter Event Success

The library had very successful Harry Potter event to celebrate the 20th anniversary for the first book, The Sorcerer's Stone, in the series. Over 175 people attended with many dressed up as a character from the Harry Potter books. Hard to be believe it has been 20 years since the first book came. Along with our outstanding library team, I want to thank Julie Beutler (Laura's mom) who assisted in decorating the library for the event and helping out during the event. A thank you also to Erin Sapusek who help us out by playing a character from Harry Potter during the event. It was a smashing success and have had many compliments from people since the event.

Wabash Founders Day Participation

The library participated in the inaugural Wabash Founder's Day parade. It went very well and the library won 1st place in showmanship. The library will entry #84. We had a banner and then four carts decorated along with some staff dressed up in costumes. Joe Rayl, Rachel Parks, Polly Howell, Laura Beutler, Wanda Smith, Liz Hobbs, and I along with Mary Weaver (volunteer) and Adam Hayslett (volunteer) composed the a couple of volunteers. Ware thanks everyone involved!

Lighting in the Building

I have been in contact with Randy Keaffaber of Wabash Electric Company and Larry Hoover of Quality Electric about lighting the building with new LED lights. We have a lot of areas particularly in the Dome area where the light is not good and has a lot of shadows. Enclosed in

your packet is a quote for changing all the lighting to LED ones. Ware will get a breakdown of costs per library area and report at the October regular meeting.

Proposals by Gaunt and Sons

I have got quotes from Gaunt and Sons on some outside work on needed areas at the north side entrance and sidewalk on Cass Street. This work would also need to involve replacing the rail along the north library entrance per quote provided by Schlemmer Brothers Metalworks if this approved. The proposed area of work would be as follows:

- 1) Ramp on the north side entrance
- 2) Loading dock concrete/semi-circle
- 3) Cass Street sidewalk
- 4) Replace railing along ramp and loading dock on north side entrances

The Board discussed the quotes and proposed work. Both companies are very reputable and local also. There is also a safety concern due to erosion and use in both areas. It was the consensus to proceed with the proposed work. Ware recommended funds for these projects come out the Library Improvement Reserve Fund (L.I.R.F.).

Action: It was moved by Susan L. Baker to accept the bids by Gaunt and Sons along with Schlemmer Brothers for concrete work and new railing provided the quotes remain the same depending on whether the work is completed this Fall or next Spring. Further it was moved by Susan L. Baker that these projects are paid with funds from the library's Library Reserve Improvement Fund (L.I.R.F.). The motions were seconded by Charles Miller. Motion passed.

ADJOURNMENT

Action: It was moved by Charles Miller and seconded by Susan L. Baker to adjourn the meeting at 6:20 p.m. Motion passed.

Respectfully Submitted,

Ware W. Wimberly III, Executive Director