

**WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES**

Meeting of Tuesday, December 15<sup>th</sup>, 2020

Executive Meeting

Available through Zoom

<https://us02web.zoom.us/j/88319045876?pwd=eEtqQzNzYVZNcWpUMUJtbnJJYWpNdz09>

Meeting ID: 883 1904 5876

Passcode: 590206

The Board of Trustees of the Wabash Carnegie Public Library met in an Executive Meeting at 6:30 p.m. on Tuesday, December 15<sup>th</sup>, 2020 through Zoom. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Jeff Knee, presiding; Jim Widner; Charles Miller, Mary Jo McClelland, Stephen Dafoe, Bill Benysh, and Susan L Baker.

**CALL TO ORDER**

Jeff Knee called the Executive Meeting to order at 6:38 p.m.

**DISCUSSION ON EXECUTIVE DIRECTOR'S EVALUATION**

Trustees met in Executive Session to review the evaluation of Ware W. Wimberly III, Executive Director

Overall, the evaluation showed very good numbers. There is one particular area that needs improvement and that is in the area of communication. The board discussed this at length and wants to assist you in improving your communication skills, particularly in written form. The board would like you to consider using a program such as *Grammarly* to aid in improvement of written communications. This will likely be brought up at the January meeting.

There were a number of the unknown responses concerned the evaluation of the staff. We all agree that the library has great staff, however there is no tangible proof that individual staff evaluations have been done. This can also be discussed next year as we work on plans for the new year.

Trustees concluded discussion of the evaluation

## **ADJOURNMENT**

**Action:** It was moved by Susan L. Baker and seconded by Charles Miller to adjourn the Executive Meeting at 7:21 p.m. Motion carried

Respectfully Submitted,

Jeff Knee, President