

## **WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES**

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 p.m. on Tuesday, July 17th, 2018 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Board members: Jeff Knee, Susan L. Baker, Liz Hobbs, and Charles Miller. Excused: Bill Benysh, Mary Jo McClelland and Josh Petruniw. Also present were Ware Wimberly, Executive Director, and Joe Rayl, Information Services Manager.

### **CALL TO ORDER**

Jeff Knee opened the meeting at 5:30 p.m.

### **PRESENTATION**

#### Makerspace

Laura Beutler, Polly Howell, and Rachel Parks presented on progress of Wabash Carnegie Public Library's makerspace. Their power point highlighted the hardware that will be used, including a 3-D printer, sewing machines, Dash & Dot robots (coding), snap circuits & Makey Makey (electronics), lego WeDo (robotics & coding), and Mr. McGroovy's rivets. They also discussed various programs already implemented using the maker supplies, such as led bookmarks, music cassette pouches, and bristle-bots. They also discussed how the maker space has and will be used in adult programming, such as using the Cricut to cut vinyl stencils in craft club. The presenters also pointed out where they would like the Makerspace to go, such as converting the Board Room into the physical location of the Makerspace.

Also discussed was the importance of the STEAM concept in learning.

### **CONSENSUS AGENDA**

The Consensus agenda was presented.

Approval of June 19<sup>th</sup>, 2018 minutes – some changes were mentioned to be corrected.

Financial Report

June (2018) Payroll

July Claims – there were questions on some of the claims: what funds are used to pay for various database subscriptions such as Flipster and Hoopla. And, over 50% of budget is left as of July 17<sup>th</sup>, 2017.

**Action:** It was moved by Charles Miller and seconded by Susan L. Baker to accept the agenda. Motion passed.

## **PRESIDENT'S REPORT**

No report.

## **COMMITTEE REPORT**

No report.

## **NEW BUSINESS**

### RB Digital

It was decided to table until next month.

**Action:** It was moved by Charles Miller and seconded by Susan L. Baker to table until August Board meeting. Motion passed.

### Krayon Kiosk

Polly Howell discussed the idea of getting new interactive tablet kiosk computers for the children's room that will replace the older keyboard mouse computers (AWE computers) that are breaking down. They will take up less space in the children's room, and the touch screens will be more user friendly for younger toddlers.

Trustees looked at quotes for 2 and 3 screen options. It was decided to proceed with the quote with 3 Krayon Kiosk.

**Action:** It was moved by Susan L. Baker and seconded by Liz Hobbs to approve. Motion passed.

### Email Migration

Ware discussed the various quotes from BIT and Intrasect for staff email migration, which is needed due to an aging server. After discussion by Trustees, it was decided to proceed with Intrasect to perform the email migration.

**Action:** It was moved by Liz Hobbs and seconded by Charles Miller to approve. Motion passed.

### People Counter

Ware went over the People Counter proposal for Trustees to discuss. Jeff questioned whether our camera system could be outfitted with software that would perform the people counting. Ware will inquire with Cottage Watchmen. Concerns expressed that it was a waste of money.

**Action:** It was moved by Susan L. Baker and seconded by Liz Hobbs to table this until the August meeting. Motion passed.

## **DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE**

### 2019 Budget

Board discussed budget increase of 3.1 for the 2019 budget.

### Wi-Fi Hotspots

The library purchased 7 more hotspots due to their popularity and are being used continuously.

### Survey for Library Users

A Strategic Planning survey has been made available in the library, and sent via email, Facebook, to allow patrons to have input on the library's strategic plan.

### Charlie Miller and Jeff Knee

Charlies and Jeff have both been re-appointed for a 3<sup>rd</sup> terms respectively!

### Vacation

Ware will be on vacation the next couple of weeks. Polly Howell will be in charge during Ware's absence.

### Josh Petruniw

Josh Petruniw unfortunately has notified Ware of his resignation from the Board of Trustees due to family and work commitments. A new Trustee will need to be appointed by the Wabash City Council for the next board meeting or as soon as is possible.

Robert Reust

Ware brought up concerns with a patron that was recently put on the no trespass list. He let Trustees know the details of the incident, but had some legal concerns on how to handle further communication with this patron. Will wait to hear back from Josh Petruniw per legal advice.

**ADJOURNMENT**

**Action:** It was moved by Susan Baker and seconded by Charlie Miller to adjourn the meeting at 6:45p.m. Motion passed.

Respectfully Submitted,

Joe Rayl, Information Services Manager

&

Ware W. Wimberly III, Director