

Wabash Carnegie Public Library Board of Trustees

Meeting of Tuesday, March 15<sup>th</sup>, 2022

5:30pm

Wabash Carnegie Public Library

Program Room

The Board of Trustees of the Wabash Carnegie Public Library met in regular session and through Zoom conference call at 5:30 p.m. on Tuesday, March 15<sup>th</sup>, 2022. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Charles Miller, presiding; Jim Widner; Susan L. Baker; Mary Jo McClelland; Jeff Knee; Bill Benysh; and Rhonda Hipskind. Also present were Ware Wimberly, Executive Director; Amy Wendt, Business Manager; and Tasha Veal, Circulation Assistant were present at the meeting. Sarah Peterson, Sara Peterson Consulting; Mattie Smith, BakerTilly; and Ryan Fetters, BakerTilly, were in attendance by Zoom.

**CALL TO ORDER**

Charles Miller called the meeting to order at 5:30 p.m.

**PRESENTATION/OVERVIEW: Ryan Fetters, BakerTilly Municipal Advisors**

Library Bond option (Ryan Fetters and Mattie Smith of Baker Tilley):

Ryan Fetters and Mattie Smith explained the two bond options that the library could pursue for an expansion and renovation project. The first option is a General Obligation (G.O.) Bond which is more direct and less expensive, and the second option is a Lease Financing Bond which goes through a third-party building finance committee and is more expensive. Bonds can be up to 20 years in length.

Ryan and Mattie went through the process and factors involved in a General Obligation Bond and presented scenarios with a \$2,500,000.00 bond versus a \$3,000,000.00 bond, showing their estimated interest over 20 years and how circuit breakers play into tax rates. Because the library's board is appointed, it would have to get City Council's approval to acquire a bond. The discussion lasted about an hour, with Ryan answering questions from the trustees and Sara Peterson. The next steps will be for the library to contact a bond counsel and for Baker Tilly to do an in-depth analysis of how the tax rate and circuit breaker's affect other entities tax share before going to the Mayor and City Council about the possibility of a bond.

**Action:** Jim Widner moved, and Bill Benysh seconded the motion to proceed with the analytical project through BakerTilly Municipal Advisors. Motion passed.

## **CONSENSUS AGENDA**

The Consensus Agenda was presented. There was some discussion on the Library I.Q. claim. Trustees appreciated the information on the utilization of Library I.Q. by library staff.

**Action:** Rhonda Hipskind moved, and Susan L. Baker seconded the motion to accept the Consensus Agenda. Motion passed.

## **PRESIDENT’S REPORT**

No report was given.

## **COMMITTEE REPORT**

No report was given.

## **NEW BUSINESS**

### Collection Development Policy

Ware presented a revised Collection Development Policy to the trustees. Because additional changes were made after the board packets were delivered, the trustees requested that the policy changes be tabled until the April meeting."

**Action:** Susan L. Baker moved, and Bill Benysh seconded to table the Collection Development Policy review for the next Board meeting. Motion passed.

### Library Borrower’s Policy

The trustees and Ware reviewed the Library’s Borrower’s Policy. It is recommended that there be a change regarding the Teacher’s Classroom Card and that eligibility starts at pre-k through Grade 12. The current policy is limited to Kindergarten through Grade 12. Trustees discussed the change to start eligibility at Pre-k, and the change was approved.

**Action:** Bill Benysh moved, and Rhonda Hipskind seconded to approve the motion to approve the proposed revised Library Borrower’s policy. Motion passed.

## **DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE**

### Battle of the Books

The library did proceed with the Battle of the Books competition, including the three books that some schools asked to have taken out of it. Some schools elected not to participate.

### Intersect/Datto Upgrade

After Intrasect Technologies deleted 818 gigs of unneeded data from the library's storage drive, its recommended upgrade wasn't needed for the present time although the library's firewall needs to be upgraded. Intrasect provided a quote for three-year firewall protection and Ware provided another option for firewall protection through the internet consortium, ENA, that the library belongs to, which could be substantially less expensive. The ENA firewall would have to be examined to be sure it is as secure as what Intrasect Technologies provides.

### Farlow Property

Ware presented an update from Paul Hayden of Indiana Landmarks about the cost of moving the Farlow house to another location. Paul estimated that it would cost \$200,000.00 to move the house to the library's property cattycornered from the library and asked the library to contribute roughly \$50,000.00 to the project. There was some uncertainty among the trustees about the amount Indiana Landmarks wanted the library to contribute, and Ware was asked to clarify it with Paul. Until it is clarified, no decision will be made.

### Staff Evaluation Form

The trustees reviewed the revisions to the Performance Evaluation Form and advised Ware to use it for the 2022 performance evaluations.

**Action:** Susan L. Baker moved, and Rhonda Hipskind seconded the motion to approve the most recent revised Performance Evaluation form. Motion passed.

## **ADJOURNMENT**

The meeting adjourned at 7:22 p.m.

**Action:** Susan L. Baker moved, and Rhonda Hipskind seconded the motion to adjourn the meeting at 7:22 p.m. Motion passed.