

WABASH CARNEGIE PUBLIC LIBRARY

Meeting of Thursday, October 21st, 2021

Falls Cemetery Chapel

5:30 p.m.

The Board of Trustees of the Wabash Carnegie Public Library met in regular session and through Zoom conference call at 5:30 p.m. on Thursday, October 21st p.m. on Thursday, 2021. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Charles Miller, presiding; Jim Widner; Rhonda Hipskind; Susan L. Baker; and Bill Benysh. Mary Jo McClelland attended by Zoom. Jeff Knee was excused. Zach Benedict and Claire Purmort both of MKM Architecture + design, attended through Zoom. Also present was Ware Wimberly, Director. Amy Wendt and Bethany DuBois attended through Zoom.

CALL TO ORDER

Charles Miller opened the meeting at 5:30 p.m.

NEW BUSINESS

MKM Architecture + Design Contract/Schematic Design

Zach Benedict and Claire Purmort presented the trustees with some items for approval in preparation for the addition and renovation which is expected to begin in 2022. The first item was the Owner-Architect agreement between the library and MKM Architecture & Design (MKM). MKM has completed the Schematic Design phase of the project, including preliminary site and building plans, elevations, wall sections, and narrative descriptions of the project's scope. MKM requested the Board's approval of the Schematic Design as well as the Board's authorization to proceed with Design Development. Zach and Claire discussed the layout of the interior in both the renovated building and addition, and shared information about the location of collections, workspaces, and meeting rooms. The trustees were pleased with the plans.

Action: Rhonda Hipskind moved, and Mary Jo McClelland seconded the motion to approve the Owner-Architect contract, Schematic Design Drawing Set, and authorization to commence the design development plan. Motion passed.

OTHER

Library Assistant – Hire – Layla Hedeem

Wanda Smith will retire on October 31 and will be replaced by Layla Hedeem who will begin working on October 21. Ware recommended and the Board approved hiring Layla for 20 hours per week at \$10.86 per hour."

Action: Rhonda Hipskind moved, and Jim Widner seconded the motion to approve the hire of Layla Hedeem as Library Assistant. Motion passed.

Job Description – Technical Services Assistant

Because Ellen Ragan had to resign her position for health reasons, the Technical Services Assistant's position is vacant but Ware hopes to fill it soon. Ware presented the revised Technical Services Assistant's job description to the trustees who reviewed and approved it."

Action: Bill Benysh moved, and Rhonda Hipskind seconded the motion to approve the revised Technical Services Assistant position. Motion passed.

ADJOURNMENT

The meeting adjourned at 6:15 p.m.

Action: Charles Miller moved, and Rhonda Hipskind seconded to adjourn the meeting at 6:15 p.m. Motion passed.

Respectfully Submitted,

Ware Wimberly, Executive Director