

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

Emergency Meeting of Thursday, June 4th, 2020

5:30 p.m. Library Program Room

***The lower entrance and Program Room will be open to general public starting for the duration of the Board meeting. Remainder of library building will be closed the general public. Only Board meeting matters will be discussed. No regular library services during the time.**

The Board of Trustees of the Wabash Carnegie Public Library met in emergency meeting at 5:30 p.m. in the Library Program Room on Thursday, June 4th, 2020. Notice was posted of this meeting pursuant to State of Indiana Executive Order 20-04. Meeting was available also through Zoom.

Members present were Jeff Knee, presiding; Charles Miller; Bill Benysh; Jim Widner; Kipp Cantrell; and Mary Jo McClelland, and Susan L. Baker. Also present was Ware Wimberly, Executive Director.

CALL TO ORDER

Jeff Knee called the meeting to order at 5:30 p.m.

NEW BUSINESS

Partial Re-opening of Library Building

Ware and Trustees went over general plans for partial reopening of the library building starting Monday June 15th. The library building will be open from 11:00 a.m. to 5:00 p.m. from Monday to Friday. It will not be open in the evenings or on the week-end. Services will expand to checking out DVDs and WiFi Hotspots (if available). Copies and faxes will be available at no charge. There will be three public computers for public use for essential services. Overdue fines will be continuing to be waived until further notice. From 11:00 a.m. to 5 p.m., the Hill Street entrance will be open to the public while the back entrance will be closed for staff and curbside service. Curbside service will continue through this month. Trustees discussed these parameters and some others. Trustees agreed to with the partial re-opening plans.

Trustees also discussed a quote from INDOFF/Schlemmer Brothers for a sleeve/plexi-glass around the Circulation Desk and the Information Desk. It was quite a substantial number. It was asked if another vendor should be consulted with the partial re-opening date fast approaching. Because it covered the whole Circulation Desk and for safety purposes, it was decided to proceed with approved the quote.

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Action: It was moved by Susan L. Baker and seconded by Bill Benysh to approved INDOFF/Schlemmer Brothers quote for plexi-glass around the Circulation Desk and the Information Desk. Motion carried

DIRECTOR'S REPORT/ADMINISTRATIVE UPDATE

Covid-19 & Vacations

Ware and Trustees discussed some decision from the May meeting. Clarified that that library would be following the [Families First Coronavirus Response Act](#) (FFCRA or Act). This is what had been decided at the May Board meeting in regards to the Families First Coronavirus Response Act.

It was also discussed the decision from the previous Board meeting per extending time to utilize earned vacation time. It had been agreed that staff whose anniversary date was during the time when the library was closed or hours limited due to the COVID-19 pandemic could be allowed extended time. For those staff, extend time would be until December 31st, 2020.

ADJOURNMENT

Action: It was moved by Mary Jo McClelland and seconded by Jeff Knee to adjourn the meeting that 6:00 p.m. Motion carried

Respectfully Submitted:

Ware W. Wimberly, Executive Director