

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

ZOOM MEETING

5:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86071826020?pwd=TWV5TzBtRDQ1dmlTMENwS2Q5eJHUT09>

Meeting ID: 860 7182 6020

Passcode: 649968

The Board of Trustees of the Wabash Carnegie Public Library met in Special Meeting at 5:30 p.m. on Tuesday, February 9th, 2021, through Zoom. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present through Zoom were Charles Miller, presiding; Jim Widner; Charles Miller, Mary Jo McClelland, Rhonda Hipskind, and Bill Benysh. Susan L. Baker was excused. Sara Peterson, Consultant; Ware W. Wimberly, Executive Director; and Rob Burgess, Wabash Plain Dealer was also present per Zoom.

CALL TO ORDER

Charles Miller called the Special Meeting to order at 5:30 p.m.

REVIEW OF LONG RANGE & STRATEGIC PLAN 2019- 2022

The Long Range & Strategic Plan 2019-2022 with goals can be viewed online at https://7753fca9-45c2-4323-b454-8876d9c85300.filesusr.com/ugd/23f46a_030d43090c644f0083d21b4bd3890e0b.pdf.

The Trustees and Ware went through the current Long Range & Strategic Plan 2019 - 2022 with Sara Peterson. The past couple of years were reviewed along with how the COVID-19 pandemic has slowed down some of the progress made. Sara reviewed accomplishments in 2020 cited by library staff from a

recent meeting with the challenges COVID-19 posed to library operations. Due to the unexpected development of the COVID-19 pandemic and additional developments, Sara recommends that the plan should be extended through 2023.

Progress on the goals in the plan has been made particularly with Goal #1. Progress has been made in other parts of the plan but somewhat a mixed bag within each goal. For Goal #2, there was discussion of perhaps writing additional press releases to the various local newspaper outlets. Some progress had been made in Goal #3 and Goal #4 but might need some revision or rethinking in terms of specifics within each Goal. Goal #5 has seen probably the smallest gain and an area where Ware and Sara are wanting to particularly focus on in 2022.

For Goal #6, Sara went over a little bit more in detail due to covering the governance of the library with the roles of Trustee and the library's Director. Sara provided and highlighted several resources online that would of tremendous assistance. Some of those valuable resources are through the Indiana State Library can be found at the State Library's website page entitled "Services for Libraries" (<https://www.in.gov/library/services-for-libraries/>). Links for Trustee Information and New Director Information were particularly stressed by Sara as important resources. Ware also cited the Indiana Library Federation as another very good resource for Trustees to utilized.

Sara discussed another critical resource called the Handbook on Indiana's Public Access Laws. The Indiana Public Access Laws govern how a Board of a public entity such as our library can conduct and carry out meetings. Sara highly recommends Trustees and Ware review the Handbook once a year particularly the first 10 pages. Sara, Ware, and the Trustees discussed a little bit what the Board as a body wanted to focus on within the scope of Goal #6. Sara requested the Trustees to think about that further and look for a time in the future to revisit. Advocacy from Trustees is an important part of Goal #6 and is something perhaps needing further discussion.

The meeting was concluded by asking Trustees what additional information they would like to have either in general, from Sara, from Ware, or the rest library team. Trustees are interested in know what other libraries with similar size as Wabash are doing in terms of trends or operational processes. Having staff attend Trustee meetings and talk to Trustees about what the person is doing or new developments in library services was encouraged. The overall discussion was concluded and the meeting was adjourned.

ADJOURNMENT

Action: It was moved by Mary Jo McClelland and seconded by Rhonda Hipskind to adjourn the Executive Meeting at 6:42 p.m. Motion carried

Respectfully Submitted,

Ware W. Wimberly III, Executive Director

