

Wabash Carnegie Public Library

Meeting of Wednesday, December 29th, 2021

Falls Cemetery Chapel

5:30 p.m.

The Board of Trustees of the Wabash Carnegie Public Library met in regular session and through Zoom conference call at 5:30 p.m. on Wednesday, December 29th, 2021. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Charles Miller, presiding; Jim Widner; Mary Jo McClelland; and Jeff Knee. Bill Benysh, Susan L. Baker, and Rhonda Hipskind were excused. Also present was Ware Wimberly, Director. Zachary Benedict, M.K.M. Architecture + Design, was in attendance by Zoom.

NEW BUSINESS

Elevator Bids

The trustees, Ware, and Zachary Benedict reviewed the two bids that were submitted by Otis Elevator Company and Schindler Elevator Corporation. Otis's bid of \$104,852.00 was lower than Schindler's bid of \$108,000.00 which also had additional alternatives that totaled \$23,900.00. Following discussion and following Zach Benedict's advice, the trustees accepted Otis Elevator Company's bid.

The trustees also decided to pay for the project by using encumbered money from the Library Improvement Reserve Fund's (LIRF) 2021 budget and signed a resolution to do it.

Action: It was moved by Jim Widner and seconded by Mary Jo McClelland to approve the proposed Encumbrance Resolution to LIRF. Motion passed.

OTHER

Datto Upgrade Quote

The trustees and Ware reviewed a quote from Intrasect Technologies to upgrade the Datto hardware and storage capabilities. The upgrade would be a three years commitment and a Siris 4 Infinite Cloud Monthly Data Storage. The main distinction with the upgrade model is that it stores unlimited copies of library data and files. The current hardware saves up to the 12th copy of files or data.

Once a 13th copy is created, the oldest copy is no longer saved. There is also a \$600.00 promotional discount on the hardware if ordered by December 31st, 2021. However, the cost for the new Datto hardware and monthly storage fee would increase significantly even with the \$600.00 discount.

Intrasect said that a new Datto hardware and software that saved the present amount would be more but not a high as the quoted one presented. The current Datto hardware is 80% full and would need to be replaced by January or February of 2022. The main issue discussed was whether the backup needs to be unlimited, which the upgrade would provide. Does the library need to back up every copy created of a file or document? Trustees and Ware were not sure of the answer. However, it was general agreement that the current backup type would be sufficient, and Trustees decided to wait for a comparison quote before deciding even with the \$600 discount. Ware was asked to confer with Sara Peterson per her thoughts.

The Datto upgrade quote was agreed to table until the January 2022 Board meeting.

Action: It was moved by Jeff Knee and seconded by Mary Jo McClelland to table the decision on the Datto Upgrade quote to the January 2022 Board meeting. Motion passed

ADJOURNMENT

The meeting adjourned at 5:46 p.m.

Action: Mary Jo McClelland moved, and Jim Widner seconded to adjourn the meeting at 5:46 p.m. Motion passed.

Respectfully Submitted,

Ware Wimberly, Executive Director