

WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting of Tuesday, December 17th, 2019

The Board of Trustees of the Wabash Carnegie Public Library met in regular session at 5:30 p.m. on Tuesday, December 17th, 2019 in the library board room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a) (b).

Members present were Jeff Knee, presiding; Susan L. Baker; Bill Benysh; Charles Miller, Kip Cantrell, Jim Widner, Mary Jo McClelland; Also present, Ware Wimberly, Executive Director,

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Jeff Knee.

PRESENTATION

Ian Stallings

Ian Stalling, a designer from San Francisco, attended the meeting. Conversation between Ian and Trustees occurred. General discussion centered on Ian's vision with the direction of the new Wabash International Artist Residency Program (WIAR). Ian would like to see the library as a significant partner in regards to the growth of WIAR. In regards to specific library plans involving renovation or expansion, Ian stated he is interested in being a consultant in some manner in that process. After Ian left, Trustees discussed their thoughts on Ian's proposals. It was the general sense that the space assessment proposal by MKM needed to be completed before making any decisions regarding his proposals.

CONSENSUS AGENDA

Approval of Nov. 19th, 2019, Minutes
Financial Report
November Payroll
December Claims

Action: Motion to accept the Consensus Agenda with cited spelling and grammar corrections was moved by Jim Widner and seconded by Mary Jo McClelland. Motion Passed.

NEW BUSINESS

End of the Year Appropriations

End of the Year Appropriations prepared by Amy Wendt, Business Manager, were presented to the Library Board. Although the amount spent this year will not exceed the 2019 budget, there are few line items that need re-appropriated to make sure to there are no negative balances in the Operating Budget line items.

Action: Motion to accept to the proposed End of the Year Appropriations was moved by Charles Miller and was seconded by Susan L. Baker. Motion Passed

Board of Trustees Officers - 2020

In preparation for 2020, the officers of the Library Board must be selected. It was the general agreement to maintain the current officers as is in 2020. Jeff Knee will be President; Bill Benysh will be Vice-President; Charles Miller will be Secretary; and Susan L. Baker will be Secretary.

Action: It was moved by Susan L. Baker to keep the current Board officers the same in 2020 and was seconded by Mary Jo McClelland. Motion Passed.

Jennifer Scheffer – Custodian

Jennifer Scheffer has started as the library 's new part-time custodian. She started the ninth of December. She has been shadowing cleaners from Betty Temple, Inc, in preparation to take over after the 22nd of December. Jennifer has done a good job so far along with being dependable.

Action: It was moved to approve the hire of Jennifer Scheffer as custodian (part-time) by Bill Benysh and seconded by Susan L. Baker. Motion Passed.

Public Computers – Youth Services Room

Quotes from three different companies to replace four public computers downstairs and then 8 public computers upstairs were discussed. All remaining computers have Windows 7 but are in urgent need to have Windows 10 for support and licensing purposes. Because of the age of the computers, it has been recommended to buy new computers rather than upgrading the operating computer on the current computers. Intrasect, BIT Computers, and AVC Technologies quotes are all within the same ballpark cost wise and quality of brand. Ware expressed concern that if the library does not accept either the AVC quote and/or the BIT Computers quote, it might cause it to be very hard to get quotes from these companies in the future. Due to BIT Computer being in Wabash County and its good reputation, Trustees decided to accept the Intrasect quote for the public computers downstairs and the BIT computers quote for the upstairs public computers. It was further agreed to utilize Library Improvement Reserve Funds (L.I.R.F.) to purchase them.

The quotes came to approximately \$15,000 together. Four computers are to be purchased from Intrasect Technologies for the Children's Room and eight computers are to be purchased from BIT Computers for the public computer area upstairs.

Action: It was moved by Susan L. Baker to accepted the quote from Intrasect Technologies for computers downstairs (Children's Room) and the quote from BIT Computers for the upstairs public computer area utilized monies from the Library Improvement Reserve Fund (L.I.R.F). It was seconded by Charles Miller. Motion Passed.

DIRECTOR'S REPORT

Library's Open House

The library will be having its Holiday Open House tomorrow evening, December 18th. Trustees encouraged to attend if schedule allows. (18th).

Ellen Ragan – Injury

Ellen Ragan was injured while pushing two carts and fell. Paramedics were called. Paperwork has been filed by INGUARD for the Workmen's Comp. There will still be work for her to do, but nothing to make the injury worse.

ADJOURNMENT

Action: It was moved to adjourn at 7:10 p.m. by Susan L. Baker and was seconded by Charlie Miller. Motion Passed.

Respectfully Submitted:

Madeline Helsel, Student Assistant

&

Ware W. Wimberly III, Executive Director