

# WABASH CARNEGIE PUBLIC LIBRARY BOARD OF TRUSTEES

Special Meeting of Thursday, March 30, 2023

5:30 p.m. Library Program Room

The Board of Trustees of the Wabash Carnegie Public Library met in a special session at 5:30 p.m. on Thursday, March 30<sup>th</sup>, 2023, in the Wabash Carnegie Public Library's Program Room. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Bill Benysh, presiding; Jim Widner; Mary Jo McClelland; Jeff Knee; and Charles Miller. Susan L. Baker and Rhonda Hipskind were excused. In addition, Ware Wimberly, Executive Director, was present.

## CALL TO ORDER

Bill Benysh called the meeting to order at 5:30 p.m.

## NEW BUSINESS

### Selection of Movers and Off-Site Storage

Ware presented a list of two movers for consideration of moving library items to an off-site location during Phase 1B for the renovation and expansion project. Trustees discussed the option of Guyer the Movers or Joy-Haul Professional Movers. The quote from each company was for moving items from the library to an off-site location and genealogy material to the Wabash County Museum. The estimate from Joy-Haul Professional Movers was substantially higher than Guyer the Mover's quote. The difference was at least \$25,000. Ware clarified with both movers that the quotes covered the same work details. Per the communication, both estimates did. There was a minor item that Joy-Haul Professional Movers would do that Guyer the Mover won't do. The small item dealt with separating a set of shelves but was not significant enough in Ware's view for a substantial difference in quotes. Ware stated he believed Guyer the Mover could do the work well and that Peru Public Library had a good experience with Guyer the Mover in their renovation. Trustees discussed the two options. Trustees agreed to approve and proceed with Guyer the Mover's offer. Ware would need to ensure the detachment of the one set of shelves would be planned in conjunction with Guyer the Mover's schedule.

**Action:** Charles Miller moved, and Mary Jo McClelland seconded the motion to approve Guyer the Movers to move library collection, materials, equipment, etc., to an off-site location for Phase 1B. Motion passed

Ware presented a list of places for an off-site location with comparative monthly cost and square feet to the Trustees. From the list of sites, Ware recommends the storefront that used to be Poole's Performance Store next to Joy Christian Bookstore with 2,900 sq. ft. owned by Kevin and Jill Van Duyne as the best option. The \$2,100.00 per month is comparable to other places, and the owner would cover water, garbage, and sewage costs. The library would cover heat and electricity, but with just storage, that would hopefully not be a considerable expense. Most of the other places require the library to pay all utilities. Ware asked both movers if they felt the 2,900 sq. ft. would cover what needed to be moved and stored. Both movers believed that the 2,900 sq. ft would be sufficient.

Trustees discussed the options and agreed to rent the storefront that used to be Poole's Performance Store for one year. The property must be frequently checked to ensure nothing happens to the library's collection or property while in that temporary storage. Trustees looked for the lease to be from May 2023 to May 2024. Trustees also discussed moving what was in the current storage unit to this storefront to avoid having off-site storage after May 2024. The library has also communicated with the Wabash County Museum about assistance in storage for the library genealogy collection, with part of it available in the Archives Room for the general public. It would also be a location to store similar genealogy-type material without rent. Finally, trustees discussed the off-site location of the former Poole's Performance store and the Wabash County Museum. Trustees agreed to proceed, and a motion would be made for the off-site location being the former Poole's Performance store owned by Kevin and Jill Van Duyne.

**Action:** Charles Miller moved, and Mary Jo McClelland seconded the motion for the off-site location to be the storefront owned by Kevin and Jill Van Duyne and next to the Joy Christian Store, with the library renting the storefront for one year. Motion passed.

## **OTHER**

### Some Other Administrative Updates

The library learned of Susan L. Baker's, Trustee, mother-in-law's passing. Also, former Trustee George Dingley passed away, and the library was designated as the beneficiary of memorial gifts. Ware will send letters thanking those individuals who send memorial donations.

Phase 1A of the expansion and renovation project is proceeding. There should be photos on the library's social media soon of the progress.

With Spring starting, Ware is looking to acquire lawn mowing and care quotes.

**ADJOURNMENT**

The meeting adjourned at 6:06 p.m.

**Action:** Mary Jo McClelland moved, and Jeff Knee seconded the motion to adjourn the meeting at 6:06 p.m. Motion carried

Respectfully Submitted:

Ware W. Wimberly, Executive Director

*Board of Trustees, Minutes, March 30, 2023*

Presented to the Wabash Carnegie Public Library Board of Trustees, read in full, and adopted on April 18, 2023.

Wm. Bennett

Jan L. Shuman

Susan A. Baker

Marygo McClellan

Chondra H. Meind

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Jeff Jones

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ATTEST

Susan A. Baker  
Secretary, Library Board of Trustees