

Wabash Carnegie Public Library Board of Trustees
Meeting of Tuesday, June 20th, 2023
5:30 p.m.
Wabash Presbyterian Church Fellowship Room
123 W Hill Street, Wabash, IN 46992

Wabash Carnegie Public Library Board of Trustees met in a regular session at 5:30 p.m. on Tuesday, June 20th, 2023. The meeting was at the Wabash Presbyterian Church Fellowship Room, 123 W Hill St, Wabash, IN, 46992. Notice was posted of this meeting pursuant to Indiana Code Sec. 5-14-1.5-5(a)(b). Members present were Bill Benysh, presiding; Jim Widner; Jeff Knee; Charles Miller; Rhonda Hipskind; Mary Jo McClelland; and Susan L. Baker. Ware Wimberly, Executive Director, was present. Amy Ford and Dan Frank were also present.

CALL TO ORDER

Bill Benysh called the meeting to order at 5:30 p.m.

PRESENTATION – LANDSCAPING PLAN FROM AMY FORD

Amy Ford discussed with Trustees the library's current landscaping and possible coordination with the library on a new master landscaping plan for the entire library property. The landscaping around the library could be improved, particularly the ivy area. The ivy is thick with weeds and vegetation that should not be there. Particularly with the new addition and renovation, this will be an excellent time to redo the landscaping of the entire library grounds, especially on one of Wabash's busiest streets.

Amy discussed her general proposal with the Board. She would be willing to contact some landscaping businesses and designers she works with to create a master plan for the library. Amy would also be willing to assist the library in possible fundraising for the project. Amy explained how she worked on projects and indicated she prefers to move quickly.

Trustees are interested in this possible project and receptive to the possibility. Trustees did want to know more in detail about the costs involved. Amy asked the Trustees to start considering a list of donors interested in supporting a landscaping master plan. Amy was going to investigate possible conceptual drawings for the overall project and meet with the Board again for further discussion.

modernization project should be paid entirely for minus one additional payment. A difference of \$4,963.75 is still in question, and Ware is inquiring with M.K.M. architecture + design on that final payment for the elevator modernization project.

First Bond Payment

The library's first bond payment is in the claims and is due July 15th. The second payment will be due in December and should be less than the first. There was a question on the amount of the June tax draw concerning the first bond payment amount. Ware discussed this with BakerTilly Municipal Advisors. Ware's understanding from BakerTilly is that the unit's bond and interest draw is generally 15 percent more than the payments to provide a cushion in case of late tax draws or payments. The library will use any excess amounts to pay off the last bond payment.

Goals Update

Ware provided an update on goals. Trustees were asked to serve on a sub-committee to work on a proposed salary structure in preparation for the 2024 budget. Mary Jo McClelland and Rhonda Hipkind volunteered to be on that Committee.

Reciprocal Agreement with Raonn Paw-Paw Township Public Library

The Library's Reciprocal Agreement with Roann Paw-Paw Township Public Library went into effect on June 1st. As of the meeting, there have been no reciprocal cards per the agreement made.

Certification of Completion

The Certification of Library Employees and Trustees receiving, processing, depositing, disbursing, or otherwise having access to funds that belong to the Wabash Carnegie Public Library as a tax-supported government entity and Materiality & Process Reporting Items policies were discussed. Trustees provide signed certificates indicating completion. Ware also explained about a manual that has been made, and Ware will send Trustees a pdf copy of the policy manual. Trustees pointed out corrections that need to be made in the manual.

Notary

Ware is a public notary on behalf of the library and is working on getting the license renewed.

Board of Trustees, Minutes, June 20th, 2023

Presented to the Wabash Carnegie Public Library Board of Trustees, read in full and adopted on July 13, 2023

Wu Bengosh

Rhonda Hyskiew

Cher. Miller

Susan A Baker

Janet Adams

Tracy Johnson

ATTEST

Susan A Baker

Secretary, Library Board of Trustees